

Brightspace -Virtual Classroom

An interactive and engaging option for
online instruction

Laurie Hitze
Schedule Deputy

Interact with students through chat, video, audio, and multi person access to presentation

Maximum 50 attendees

The screenshot displays a virtual classroom interface. On the left is a chat panel with a 'Public Chat' header and a list of users, including 'Laurie Hitze (You)'. The main area shows a video feed of a woman, 'Laurie Hitze', and a large white presentation slide. The slide content includes a welcome message, instructions on how to join via phone, and a note about checking the area code. At the bottom of the slide, there is a navigation bar with 'Tutorials/Tutoriales/Anleitungen', 'Slide 1', and the URL 'ongolearn.com/virtualclassroom'. The bottom of the interface features a toolbar with icons for adding participants, audio, video, and chat.

MESSAGES

< Public Chat

Welcome to **test 10!**

Use a headset to avoid causing background noise for others.

To join using the phone, dial
+1 (202) 831-2750 United States of America - District of Columbia
+1 (289) 274-4912 Canada - Ontario
+1 (438) 300-5125 Canada - Quebec
and enter 23109# when prompted.

Please check that the area code matches your region. Charges may apply.

[Send file...](#)

Message Public Chat

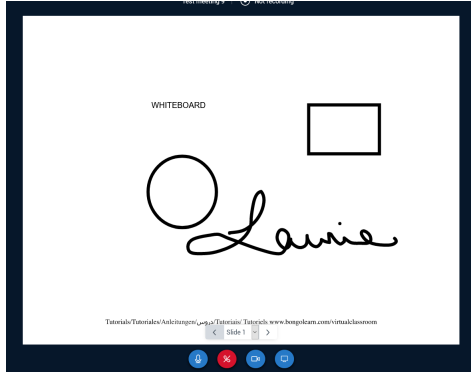
test 10 | Not recording

Laurie Hitze

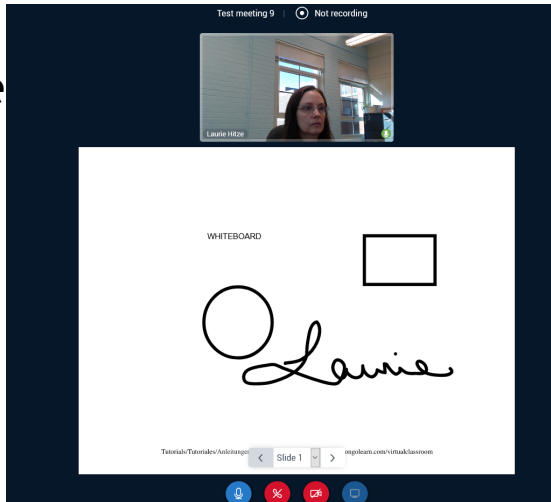
Tutorials/Tutoriales/Anleitungen | Slide 1 | ongolearn.com/virtualclassroom

Multiple ways to present instruction

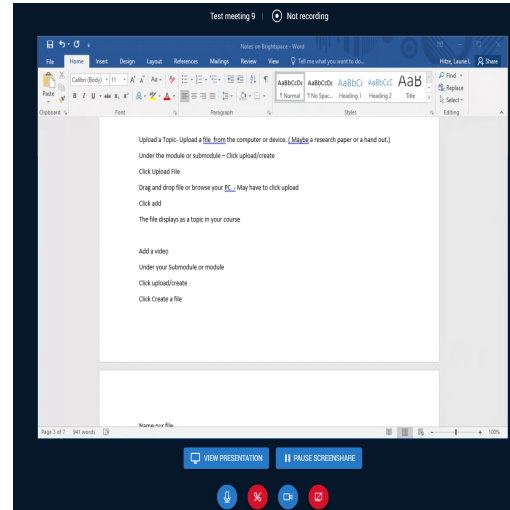
Utilize the
Whiteboard
feature



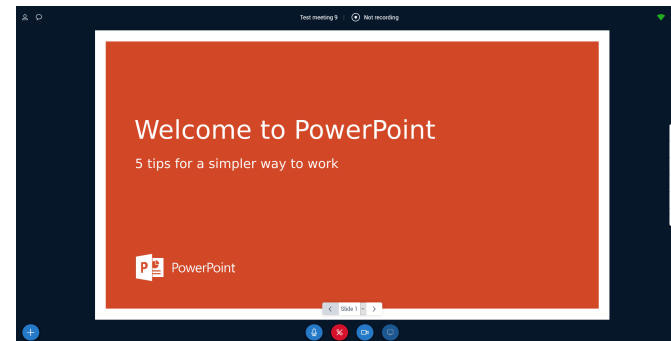
Add Face Time
to your
Instruction



Share any
screen on your
computer



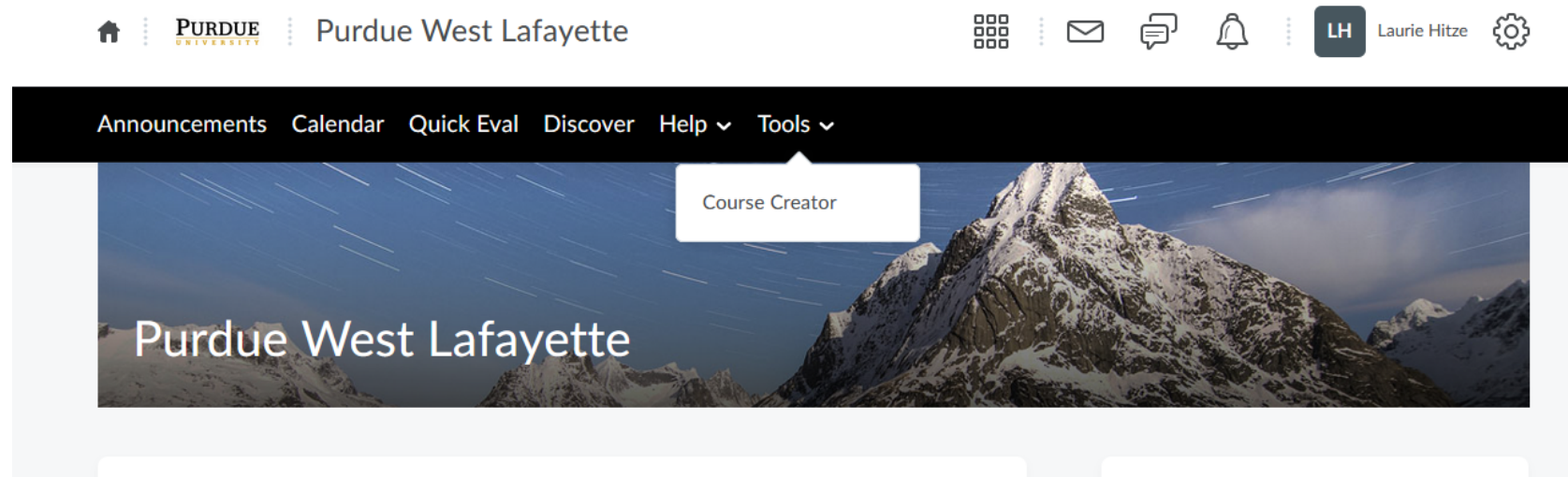
Incorporate
PowerPoint





Create a Dev Shell

- ▶ Log into Purdue.brightspace.com
- ▶ Under the “Tools” drop down menu choose “Course Creator”

(The first time I tried to do this I received an error message but the course was there a few minutes later)



Name your course and create

  Purdue West Lafayette

Announcements Calendar Quick Eval Discover Help ▾ Tools ▾

Course Creator ⓘ

Course Name ⓘ
DEV- llhitze

Course Code (Auto-generated)
dev_llhitze

Course Template ⓘ
Credit ▾

Create



Purdue West Lafayette

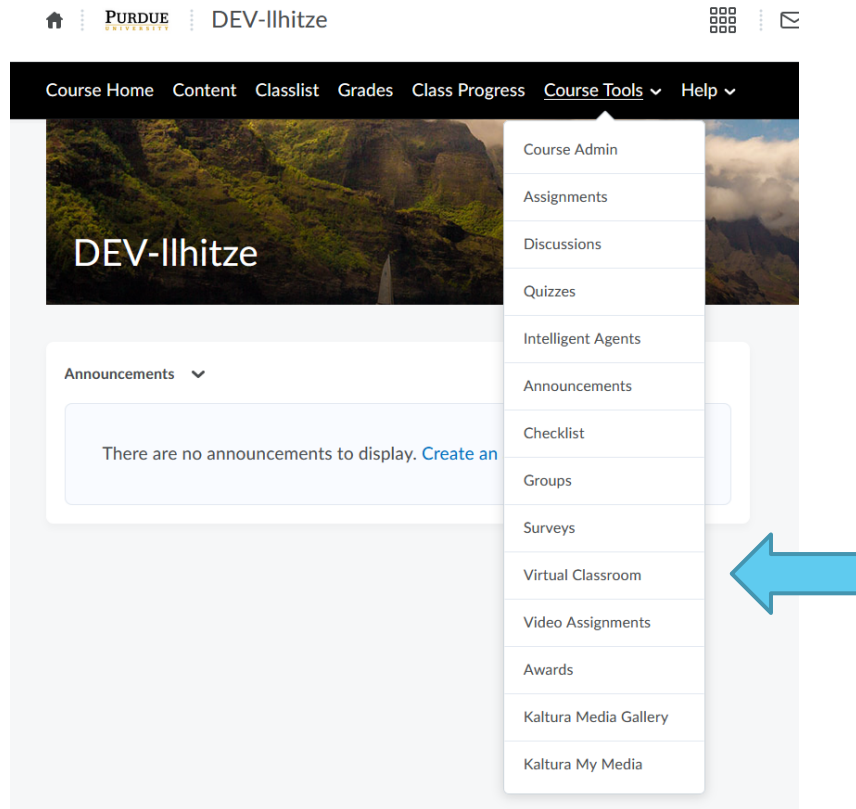


Your Home button will always take you back to your available course screen



Your courses can also be found here.

Click on the course you created
Click on “Virtual Classroom” under “Course Tools”



The meetings screen will show active and previous meetings

To start a new meeting click the Pink + button in bottom right corner

Course Home Content Classlist Grades Class Progress Course Tools Help

Meetings

Active Meetings
No active meetings yet

Recorded Meetings

Title	Actual Start Time	End Time	Status	Actions
Test 3	3/11/2020, 1:56 PM	3/11/2020, 2:09 PM	✓	⋮
test 2	3/11/2020, 9:15 AM	3/11/2020, 9:27 AM	✓	⋮
Test	3/11/2020, 8:46 AM	3/11/2020, 8:54 AM	✓	⋮

POWERED BY **bongo**

+

Add new meeting

Add a meeting title

For live meetings choose current date/time and click “Now”

Choose your class time period

(60 minutes is currently the max - I sent a message to ask if we could increase the time periods)

Click “Publish recorded meeting” to have access to a link to share later

Click “Allow external participants”

(Students are not uploaded in Brightspace so they need access externally through a link to your meeting)

Do not click on Invite entire class

(Your students are not uploaded in Brightspace)

SAVE

Schedule Meeting

Title (required)

Test meeting 9

Meeting Date

3/13/2020

Meeting Time

8:59 AM

☒ Now

Max duration

60

☐ Automatically record meeting

☒ Publish recorded meeting

☒ Allow external participants

☐ Invite entire class

 Please note that maximum possible amount of users in this meeting is 50

SAVE

Click on the three dots under the Action column

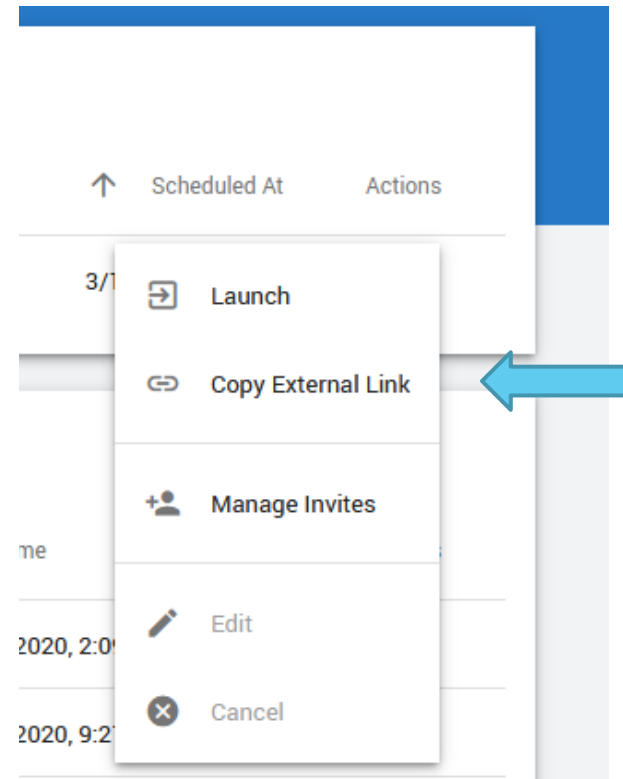
To give students access to your meeting click “Copy External Link”
(nothing visibly happens)

Go to your email program - right click and paste the link into an email for your class

Students will click on the link and login with their name

Students can not enter meeting until the Moderator starts

When you are ready - Launch Meeting



Email this link to your class

Meeting Lobby Room

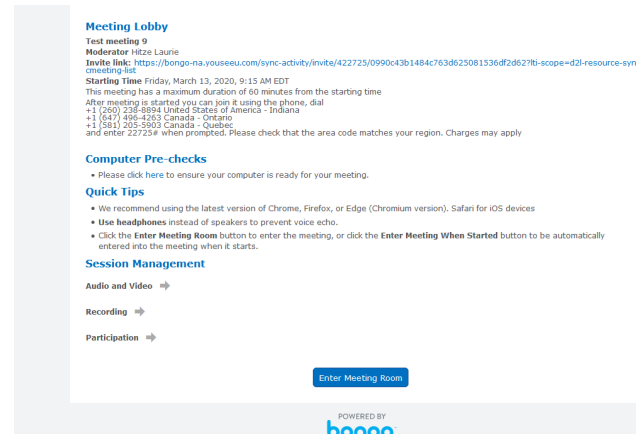
The program does not work on all platforms.

It is suggested that you use headphones to cut down on echo

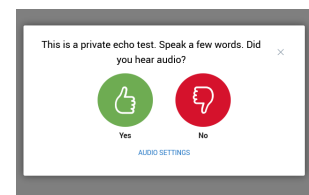
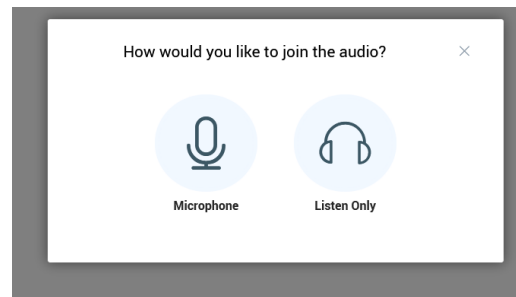
Instructors should choose “microphone”

Students can choose either based on if you want them to participate or not verbally

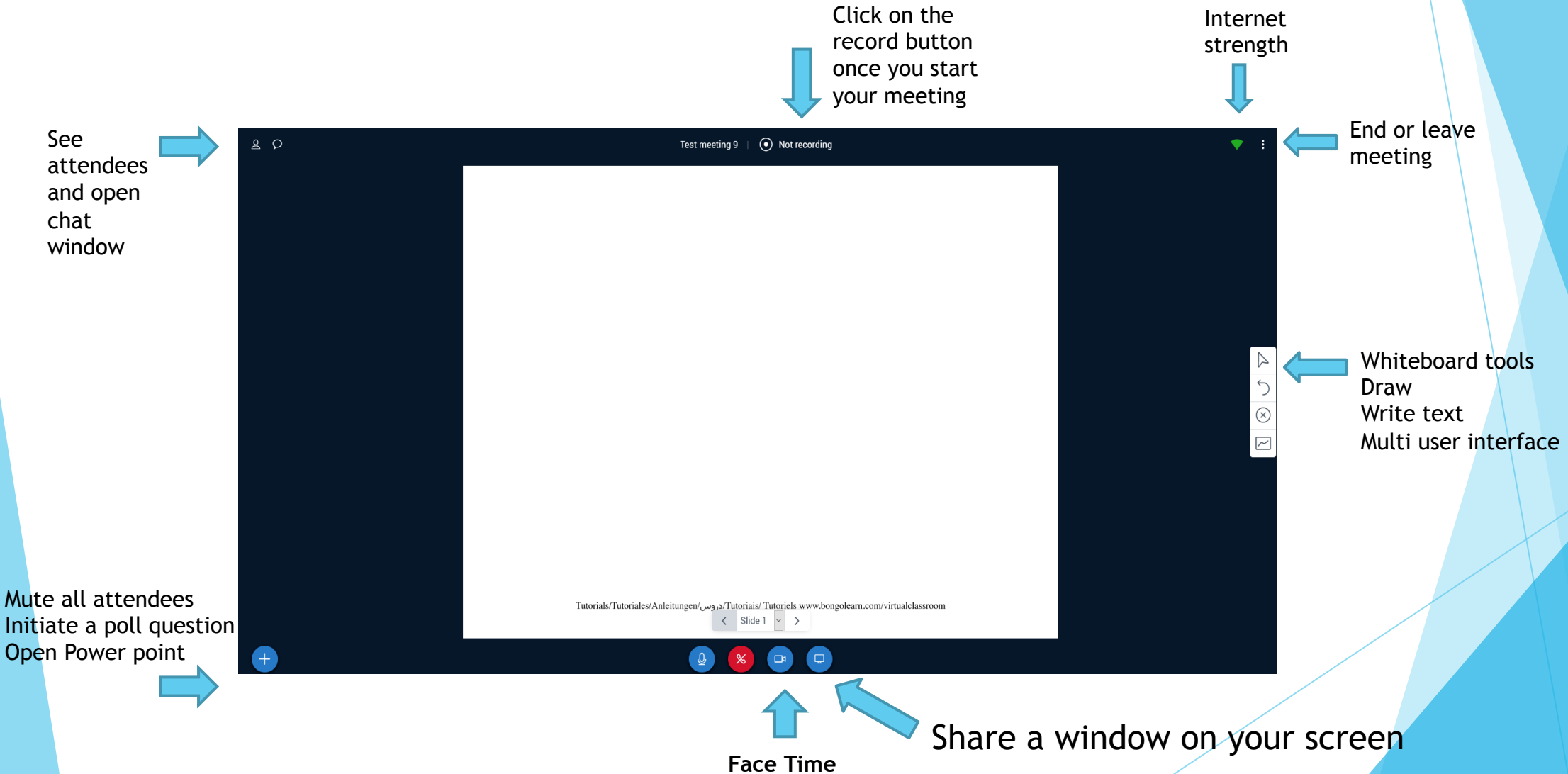
Speak a few words and click “yes”



Another way to copy the external link for students to access

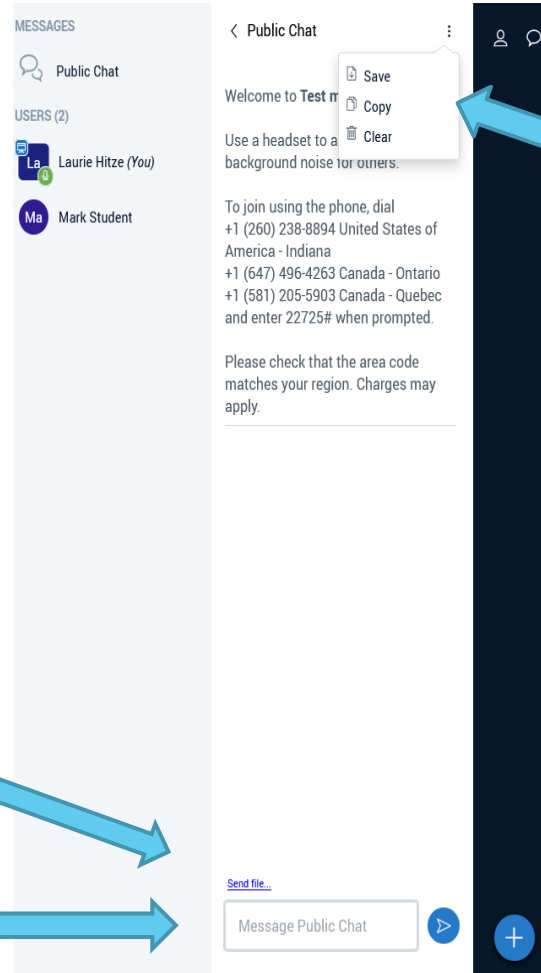
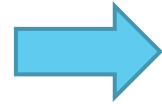


Basic features of Brightspace Virtual Classroom



Public and Private Chat

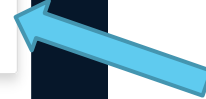
Take attendance here.
You may assign your TA
or student to send you a
list. You will not be able
to access attendance
later since students
logged in through
external link



Click the
Person Icon or Chat
bubble to open
these features



You can save or copy
the chat record.

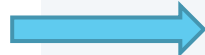


You will not have access
to the chats after you
close. This feature can
be used to evaluate
student comments after
class has ended.

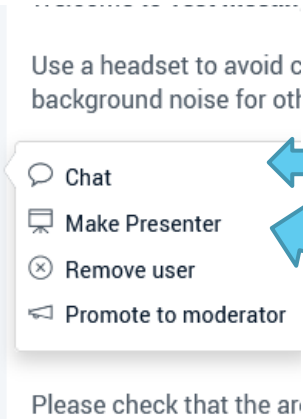
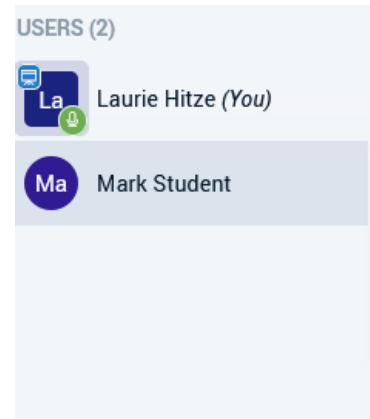
You can send a file
to the class within
the virtual
classroom



Send PUBLIC CHAT here



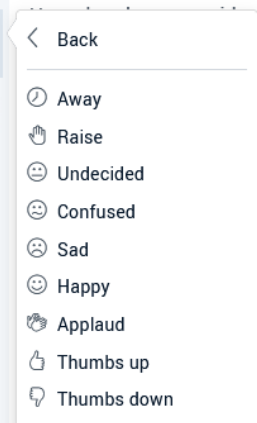
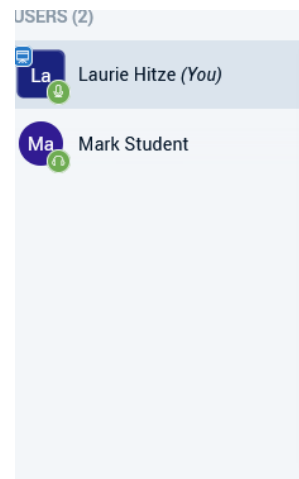
Private chat and assign roles



Privately chat with individuals

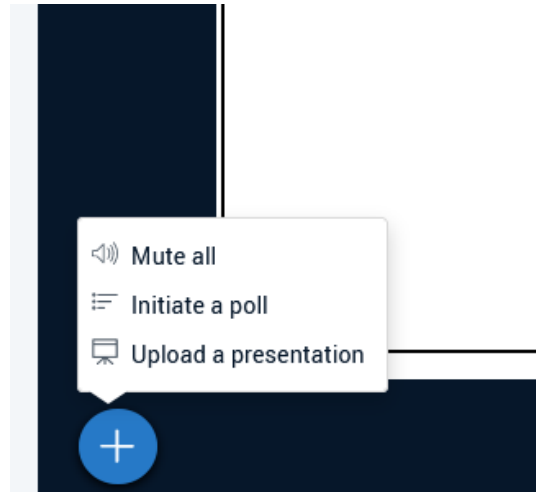
Give control to a student to present on the screen

Students can interact through camera/audio or both

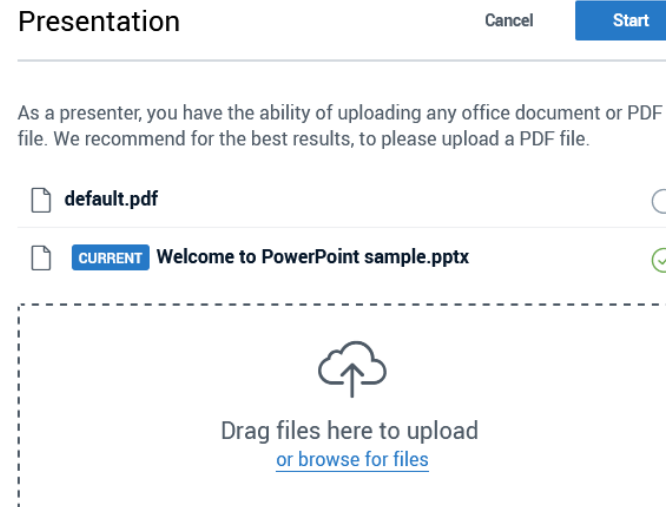


Students can give feedback and change their status to give you an indication of their understanding

Add PowerPoint to the meeting



Click on the BLUE + to add PowerPoint



Drag and drop your file
or search on your
device

Instructors can still utilize the tool bar to interact within PowerPoint

Working together in real time

When you share your presentation with others, you'll see them working with you at the same time.

How it works:

1 Select **Share** from above the ribbon, or by using short-key **Alt-ZS**, to invite people to work with you (You can save to the cloud at this point.)

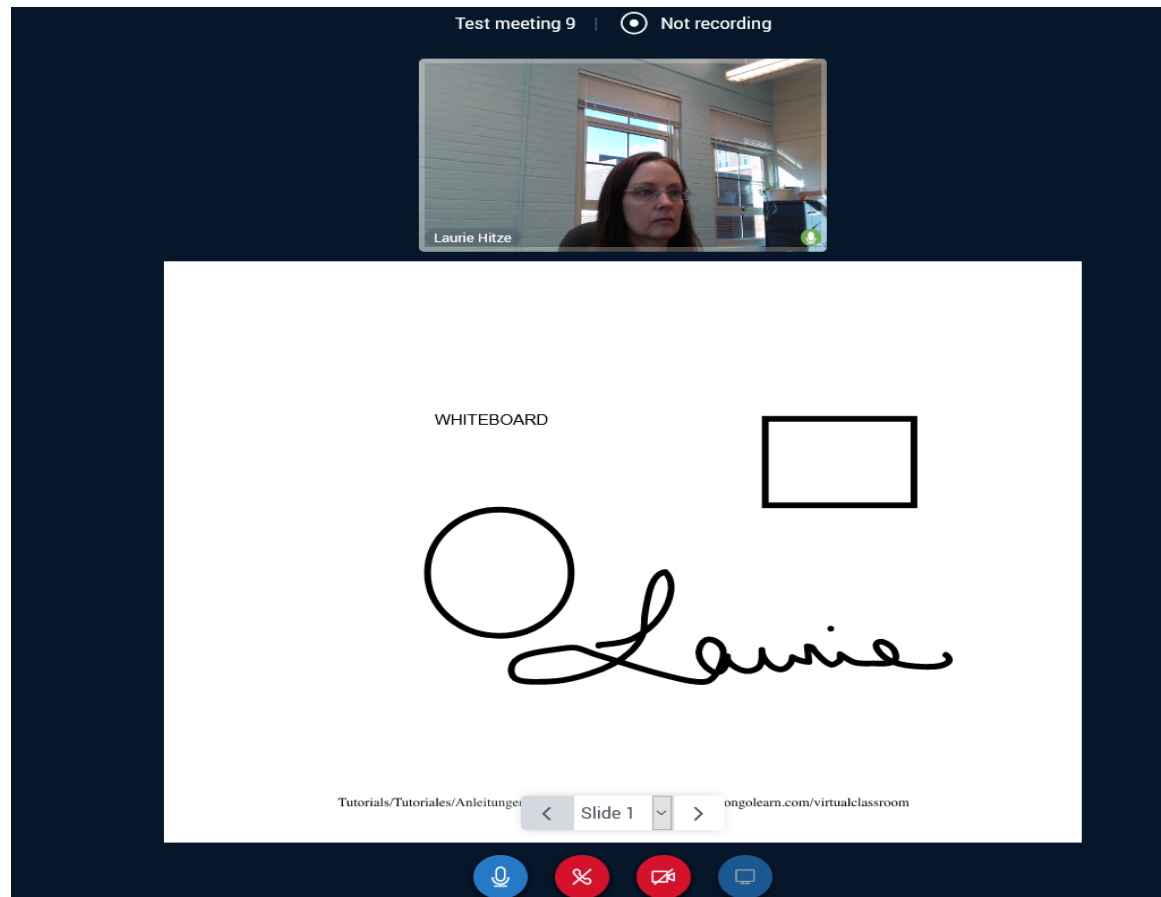
2 When other people are in the presentation, a marker shows who is on which slide...

3 ...and the part of the slide they're editing.

Slide 6

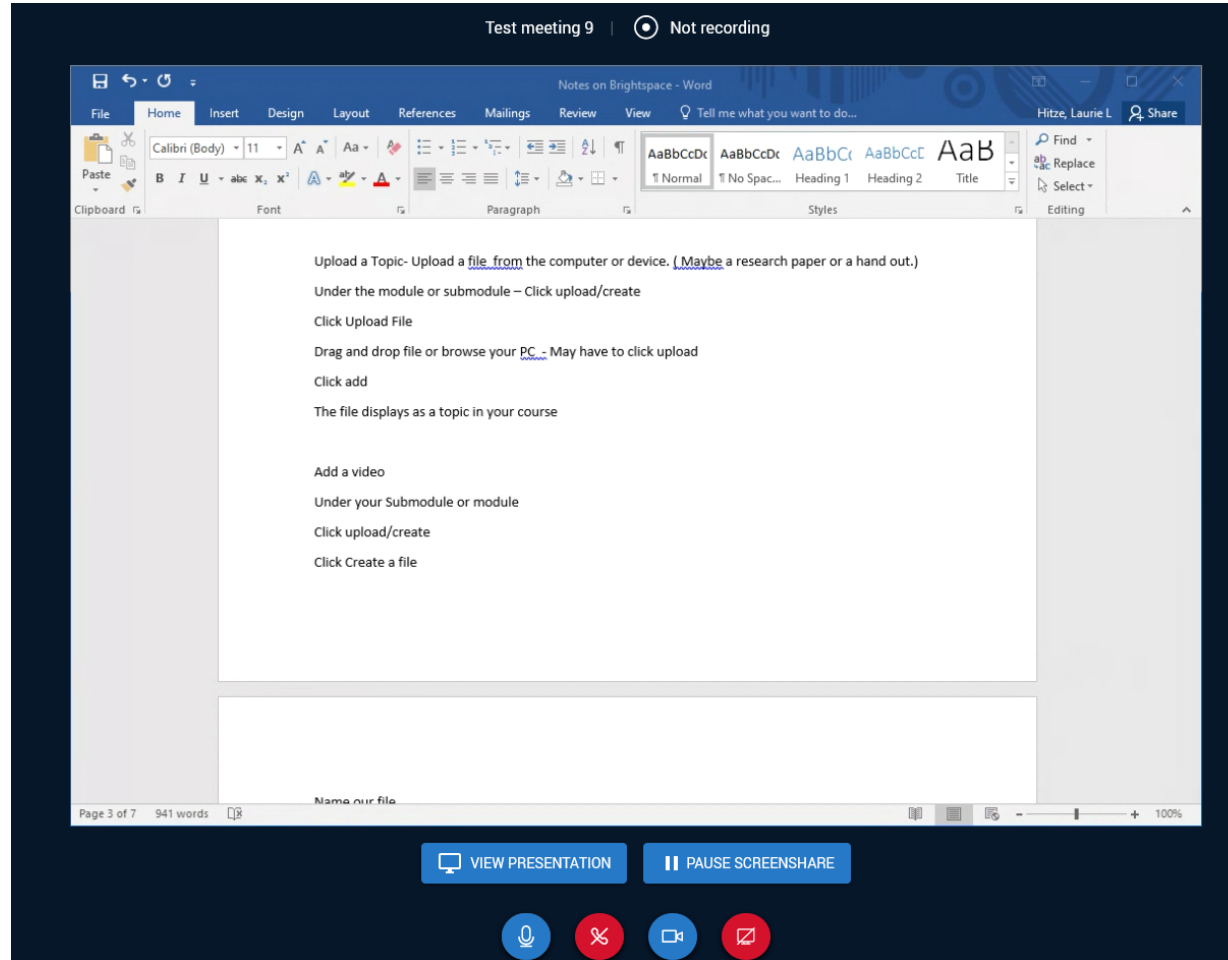
Write text
Use the pointer
Draw on the screen
Allow student access

Add Face Time to your presentation



Click here

Share any computer window with your students



Click here

Access to your meeting after it has ended

Meetings					
Active Meetings					
Title		↑	Scheduled At	Actions	
Test meeting 9			3/13/2020, 9:15 AM	⋮	

Recorded Meetings					
Title	Actual Start Time	End Time	Status	Actions	
Test 3	3/11/2020, 1:56 PM	3/11/2020, 2:09 PM	✓	⋮	
test 2	3/11/2020, 9:15 AM	3/11/2020, 9:27 AM	✓	⋮	
Test	3/11/2020, 8:46 AM	3/11/2020, 8:54 AM	✓	⋮	

Click on the three dots

Send a link to absent students or review

Preview
Copy Public Url
Download
Attendance
Delete